

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

Name of School: St.Helena Elementary School School Year: 2023-2024 Division: Norfolk Public Schools

Area of Focus: Academic Achievement: Literacy

SMART Goal:

By June 2024, the overall Spring English SOL pass rates will increase from 41% to at least 65%. The pass rate for SWD will increase from 0% to at least 50%. The pass rate for Black students and Economically Disadvantaged will increase to at least 75%. (Black 54%, ED 52%) During 2023-24, the number of students meeting benchmarks as measured by PALS and STAR will increase to at least 60%.

Essential Action/ Evidence-based Intervention/Research-based Strategy:

☒ Academic Review Finding

Action Plan

| Action Steps (Place in sequential order) One must be related to family engagement. | Position(s) Responsible for Implementation | Implementation Frequency | Evidence/ Artifacts: Implementation and Impact | Position(s) Responsible for Monitoring | Monitoring Frequency | Budget (Title I, SIG, other funding sources) | Title I Measurable Objective | Alignment to NPS Strategic Plan Goal (name goal) |
|--|---|--------------------------|--|---|----------------------|---|------------------------------|--|
| 1.Analyze student data and develop a schedule and provide professional development to include content specialist from Curriculum & Instruction | Principal and Leadership Team | August 2023-May 2024 | PD Schedule Student Data Analysis Document | Principal | Monthly | N/A | MO1 | Student Excellence Workforce |
| 2.Develop a schedule for walkthroughs to ensure student use of authentic text, | Principal and Leadership Team | August 2023-May 2024 | Walkthrough forms Walkthrough schedules | Principal | Monthly | N/A | MO1 | Student Excellence Workforce |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| | | | | | | | | |
|--|-------------------------------|----------------------|---|-----------|-----------|-----|----------|-------------------------------------|
| and aligned small group instruction | | | Written feedback to teachers Student Work | | | | | |
| 3. Schedule and conduct planning sessions focused on curriculum alignment and formative assessment | Instructional Leadership Team | August 2023-May 2024 | Planning schedules and minutes from planning sessions Planning Meeting Notes and Documents | Principal | Monthly | N/A | MO1 | Student Excellence Workforce |
| 4. Classroom daily schedules will be developed to include student participation in Lexia instruction daily for at least 20 minutes per day | Reading Specialist | August 2023-May 2024 | Lexia data and reports | Principal | Monthly | N/A | MO1 | Student Excellence Resource |
| 5. Parent nights focused on improving literacy will be scheduled throughout the school year | Reading Specialist | August 2023-May 2024 | Agendas School Calendar | Principal | Quarterly | N/A | MO1, MO4 | Community |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| | | | | | | | | |
|---|--------------------|----------------------|--|-----------|--------|-----|-----|------------------------------------|
| Classroom daily schedules will be developed to include small group instruction with University Instructor | Reading Specialist | August 2023-May 2024 | Lesson plans Formative assessment data UI logs Small group schedule | Principal | Weekly | N/A | MO1 | Student Excellence Resource |
|---|--------------------|----------------------|--|-----------|--------|-----|-----|------------------------------------|

Area of Focus: Academic Achievement: Math

S.M.A.R.T. Goal: By June 2024, the overall Spring Math SOL pass rates will increase from 41% to at least 65%. The pass rate for SWD will increase from 0% to at least 50%. The pass rate for Black students and Economically Disadvantaged will increase to at least 75% (Black 42%, ED 40%). During 2023-24, the number of students meeting benchmarks as measured by VKRP will increase to at least 60%.

Essential Action/ Evidence-based Intervention/Research-based Strategy:

☒ Academic Review Finding

Action Plan

| Action Steps (Place in sequential order) One must be related to family engagement. | Position(s) Responsible for Implementation | Implementation Frequency | Evidence/ Artifacts: Implementation and Impact | Position(s) Responsible for Monitoring | Monitoring Frequency | Budget (Title I, SIG, other funding sources) | Title I Measurable Objective | Alignment to NPS Strategic Plan Goal (name goal) |
|--|---|--------------------------|--|---|----------------------|---|------------------------------|--|
| 1. Develop a schedule for planning to include content specialists | Principal and Leadership Team | August 2023-May 2024 | PD Schedule Student Data Analysis Document | Principal | Monthly | N/A | MO2 | Student Excellence Workforce |
| 2. Conduct grade level full day planning every six weeks to map out | Principal and Leadership Team | August 2023-May 2024 | Planning schedule | Principal | Monthly | N/A | MO2 | Student Excellence Workforce |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| | | | | | | | | |
|---|---|----------------------|--|-----------|---------|-----|-----|-------------------------------------|
| objectives, direct instruction, and formative assessments for math instruction | | | and plans submitted for six weeks Planning schedule and plans submitted for six weeks | | | | | |
| 3 Develop a schedule for walkthroughs aligned to school-wide expectations and plans for planning sessions | Principal & Instructional Leadership Team | August 2023-May 2024 | Walkthrough forms and feedback Student work | Principal | Monthly | N/A | MO2 | Student Excellence Workforce |
| 4. Develop a schedule to review student work/ formative assessments on a regular basis to monitor alignment to curriculum standards | Principal & Instructional Leadership Team | August 2023-May 2024 | Formative assessments, schedule, and feedback | Principal | Monthly | N/A | MO2 | Student Excellence |
| 5. Classroom daily schedules will be developed to include student participation in | Math Specialist | August 2023-May 2024 | Edmentum data and reports | Principal | Monthly | N/A | MO2 | Student Excellence Resource |

Norfolk Public Schools
 Comprehensive School Improvement Plan 2023-2024

| | | | | | | | | |
|---|-----------------|----------------------|----------------------------|-----------|-----------|-----|---------|-----------|
| Edmentum instruction daily for at least 20 minutes per day | | | | | | | | |
| 7. Parent nights focused on improving numeracy will be scheduled throughout the school year | Math Specialist | August 2023-May 2024 | Agendas School Calendar | Principal | Quarterly | N/A | MO2,MO4 | Community |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

Area of Focus: Academic Achievement: Science

S.M.A.R.T. Goal: By June, 2024, the overall proficiency rate on the Virginia Standards of learning Science assessment will increase to at least 75% . The pass rate for SWD will increase from 25% to at least 50%. The pass rate for Black students and Economically Disadvantaged will increase to at least 60%. (Black 35%, ED 35%)

Essential Action/ Evidence-based Intervention/Research-based Strategy: Define systems and processes used to monitor science curriculum implementation

☒ Academic Review Finding

Action Plan

| Action Steps (Place in sequential order) One must be related to family engagement. | Position(s) Responsible for Implementation | Implementation Frequency | Evidence/ Artifacts: Implementation and Impact | Position(s) Responsible for Monitoring | Monitoring Frequency | Budget (Title I, SIG, other funding sources) | Title I Measurable Objective | Alignment to NPS Strategic Plan Goal (name goal) |
|--|---|--------------------------|--|---|--------------------------------------|---|------------------------------|--|
| 1. Develop a schedule for planning to include content specialists | Principal and Leadership Team | August 2023-May 2024 | PD Schedule Student Data Analysis Document | Principal | Monthly | N/A | MO3 | Student Excellence Workforce |
| Teachers will use the 5E science model daily during Science Instruction. | Teacher | August 2023-May 2024 | Walkthroughs Feedback to Teacher | Instructional Coach | Weekly | N/A | MO3 | Student Excellence Resource |
| Students will participate in science labs once a week. | Teacher and Instructional Coach | August 2023-May 2024 | Science lab plans Student work | Instructional Coach | Weekly | N/A | MO3 | Student Excellence Resource |
| Teachers will assess students after each unit to determine next steps of support for | Teacher Instructional Coach | August 2023-May 2024 | | Small Group Lists Assessment Results | Principal Assistant Principal | | MO3 | Student Excellence |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| | | | | | | | | |
|---|-------------------------------|----------------------|---|--|-----------|-----|--|------------------------------------|
| student progress. | | | | Agenda for Data Review Intervention Plans | | | | |
| Schedule professional development determined by student assessment. | Instructional Leadership Team | August 2023-May 2024 | PD Agendas PD Schedule Coaching Support Schedule Classroom Assessment Unit Assessment | Principal Assistant Principal | Monthly | | MO3 | Student Excellence Resource |
| Parent nights focused on improving science investigation will be scheduled throughout the school year | Science Lead Teacher | August 2023-May 2024 | Agendas School Calendar | Principal | Quarterly | N/A | MO3, MO4 | Community |
| Area of Focus: Student Engagement (Attendance) | | | | | | | | |
| S.M.A.R.T. Goal: By June, 2024, the overall absenteeism rate of all students will decrease from 28% to 10% or less. | | | | | | | | |
| Essential Action/ Evidence-based Intervention/Research-based Strategy: Incorporate specific monitoring processes to promote student attendance | | | | | | | <input checked="" type="checkbox"/> Academic Review Finding | |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| Action Plan | | | | | | | | |
|--|---|--------------------------|---|---|----------------------|---|------------------------------|--|
| Action Steps (Place in sequential order) One must be related to family engagement. | Position(s) Responsible for Implementation | Implementation Frequency | Evidence/ Artifacts: Implementation and Impact | Position(s) Responsible for Monitoring | Monitoring Frequency | Budget (Title I, SIG, other funding sources) | Title I Measurable Objective | Alignment to NPS Strategic Plan Goal (name goal) |
| 1. Develop and implement a system for monitoring student attendance daily | Principal and Leadership Team | August 2023-May 2024 | Attendance Reports Contact logs Daily Attendance Attendance Data | Principal | Monthly | N/A | MO4 | Community Student Excellence |
| Contact parents of students after two consecutive absences. | Classroom teachers and attendance team | August 2023-May 2024 | Parent Contact Log | Principal | Monthly | N/A | MO4 | Community |
| Incorporate "Attendance Matters" segment in each family and parent night | Attendance Team | August 2023-May 2024 | Family Night Agenda | Principal | Quarterly | N/A | MO4 | Community |
| Develop a schedule for routine attendance team meetings | Principal | August 2023-2034 | Schedule Calendar Minutes | Principal | Bi-Weekly | N/A | | Resource |
| Area of Focus: Student Engagement (Attendance) | | | | | | | | |
| S.M.A.R.T. Goal: By June, 2024, the overall absenteeism rate will decrease from 33% to 10% or less | | | | | | | | |

Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| Essential Action/ Evidence-based Intervention/Research-based Strategy: Incorporate specific monitoring processes to promote student attendance | | | | | | | ☑ Academic Review Finding | |
|--|---|-----------------------------|--|---|-------------------------|---|------------------------------------|---|
| Action Plan | | | | | | | | |
| Action Steps (Place in sequential order) One must be related to family engagement. | Position(s) Responsible for Implementation | Implementation Frequency | Evidence/ Artifacts: Implementation and Impact | Position(s) Responsible for Monitoring | Monitoring Frequency | Budget (Title I, SIG, other funding sources) | Title I Measurable Objective | Alignment to NPS Strategic Plan Goal (name goal) |
| PBIS team will conduct training for all staff | PBIS Lead Teacher Assistant Principal | August 2023-May 2024 | PD Schedule Meeting Agendas | Admin Team | Monthly | N/A | | Safety and Climate |
| PBIS Matrix will be reviewed and updated | PBIS Lead Teacher and Team | August 2023-May 2024 | Meeting agenda Meeting Minutes | Admin team | Weekly | N/A | | Safety and Climate |
| Display PBIS Matrices and Area Expectations throughout the school including classrooms | PBIS Lead Teacher and Team | August 2023-May 2024 | Walkthrough Notes | Principal Assistant Principal | Monthly | N/A | | Safety and Climate |
| Provide informational meeting for parents to learn about the PBIS Expectations and Goals | PBIS Lead Teacher and Assistant Principal | August 2023-May 2024 | Meeting Agenda Family Night Calendar | Principal Assistant Principal | Quarterly | N/A | MO4 | Safety and Climate |



Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

| | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |